



MAHARASHTRA TECHNICAL EDUCATION SOCIETY, PUNE

**Regional Office - C.S.No.4359, Miraj-Sangli Road, Vishrambag,
Sangli - 416 415**

Communication Details

TELEPHONE NO. (0233) 2301359

Contact Person : Shri. Vinayak Pawar, (A.O.) – Mob:7414991111
At above office : 11.00 to 03.00 (Except Sunday)

Website : <http://www.mtespune.org>

Tender No. MTES/CANTEEN/001 dt.09.09.2020

Tender Document For Canteen Contract

TENDER DOCUMENT/S

**Last date of Submission of Tender: 19th September 2020 from 11 am to 3 pm
(In sealed envelope)**

Name of the Tenderer:

Address:



INDEX

Sr. N.	Particulars	Page Nos.
01	Copy of Tender Notice	03
02	Draft of letter to be submitted by the contractor along with the tender – Annexure-1	04

PART I- TECHNICAL BID

03	Details to be submitted by the contractor Annexure-II	05
04	Details of facilities provided by the MTES Annexure-III	06
05	Eligibility Criteria- Annexure-IV	07
06	Terms & Conditions Annexure-V	08

PART II- Price Bid

07	Price Bid	11
----	-----------	----



Tender Notice for Canteen Contract

Maharashtra Technical Education Society, Pune invites the sealed offers in prescribed format on two bid system i.e. Technical bid and Price bid for running and maintaining the canteen at their Maharashtra Technical Education Society Campus, C.S.No.4359, Miraj-Sangli Road, Vishrambag, Sangli 416415.

The details are as under:

Publish Date (Advertisement inviting tenders) On the website www.mtespune.org	09/09/2020
Collection of tender form at MTES Regional Office. (Sunday Closed)	09/09/2020 to 16/09/2020 11.00 to 3.00 pm.
Last date for collection of tender forms	16/09/2020 Time 3.00 pm
Last Date and Time for Submission of Tender	19/09/2020 Time 3.00 pm.
Bid Opening Date at MTES Regional Office	Will be published on website www.mtespune.org on 19 th September 2020

Note: Change, If any, in the above schedule will be intimated to concerned bidders on their email ID.

- 1.** Tender Form Cost Rs.500/- (Non-refundable) should be paid at the time of collecting authenticated tender forms and submitting the tender bid respectively as per Terms and Conditions. Both should be submitted at the MTES Regional Office on scheduled dates. The tenders shall be rejected summarily upon failure to follow procedure prescribed in the Tender document. The conditional/qualified tender is liable to be rejected.
- 2.** All the tenderers will be informed about time, date and venue of opening the tenders on our website www.mtespune.org . The authorized representative of the tenderer should be present at least 15 minutes before the schedule time of opening the tenders. No separate notice for this will be given. The bids/tenders will be opened in presence of Chairman/ Secretary/Director/Authorised Person of the Society and representative of the bidders present at scheduled time.
- 3.** The Maharashtra Technical Education Society reserves the right to accept or reject the bids of the tenderers without giving any reason.

sd/-
Shri.Prithviraj S. Deshmukh(Ex-MLA)
CHAIRMAN
M..T.E. SOCIETY, PUNE



ANNEXURE-I

To,
Secretary,
Maharashtra Technical Education Society, Pune.
Regional Office C.S.No.4359, Miraj-Sangli Road,
Vishrambag, Sangli 416415.

Sub: Tender for Canteen Contract at MTES, Office, C.S.No.4359, Miraj-Sangli Road, Vishrambag, Sangli 416415.

Ref: Tender Notice Published in MTES official website www.mtespune.org on

With respect to the tender notice published in above mentioned website, I/We hereby submit my/ our tender in a required format.

I/We have adhered to the requirements prescribed by the MTES. I/We have carefully gone through the guidelines terms and conditions and prescribed format carefully and I/We accept the same without any alterations/ modifications.

Yours faithfully,

Signature & Seal of Contractor.



PART I **TECHNICAL BID**

ANNEXURE – II

Following details are to be submitted by the Contractor.

Sr. No.		
1	Name and address of the Proprietor / Partner	
2	PAN No.	
3	Details of the experience in the field of running and maintaining the canteen	
4	Contractor will obtain all the relevant and necessary licenses/ permissions required to run the canteen at MTES from the Concerned depts., authorities/ municipal offices.	
5	Details of registration as per the shop and establishment Act	
6	Details of registration with Public Health Department, PMC to run and maintain the canteen, hotels etc.	
7	Details of hotels/restaurants, if owned or maintained on contract basis by the firm / proprietor/company	

Date:

Place:

Seal & Signature of the contractor



ANNEXURE – III

FACILITIES PROVIDED BY THE MTES FOR THE CANTEEN:

1	Electricity	Provided. MSEB Bill should be paid by the Contractor.
2	Water	Provided.
3	Furniture & fixtures	Provided, if any additional item required same can be decided after mutual discussion

DRAFT



ANNEXURE – IV

ELIGIBILITY CRITERIA

1. The contractor should have the minimum experience of 5 years in running of the hotel/ restaurant / canteen etc., out of which 2 years experience in running the canteen / mess, are only eligible for the submission of tender. The tenders of the contractors with inadequate experience as mentioned are liable for rejection.
2. The contractor should submit Technical Bid & Price Bid in separate sealed Envelope.
3. The successful bidder will have to keep interest free deposit within a period of 7 days from the acceptance.
4. However if the successful bidder fails to deposit the amount of interest free deposit within period of 7 days the MTES shall have right to cancel the contract, forfeit the EMD and award the contract to any other tenderer or cancel the process altogether .

DRAFT



ANNEXURE - V

TERMS & CONDITIONS

1. Area of canteen should be kept neat & clean.
2. Contract will be initially for a period of 11 months & may be renewed at the discretion of the MTES on the same terms, but for maximum 2 renewals of 11 months each. If not renewed it shall automatically stands terminated at the end of contract period of 11 months.
3. The Contractor will ensure that cooking, serving and cleaning staff engaged by him will provide with uniform. Uniform of the employee of the contractor will be subject to prior approval from the Secretary, MTES Pune.
4. The canteen staff shall be medically fit & a certificate to that effect from recognized medical practitioner shall be submitted every quarterly.
5. Contractor shall have to sign formal contract with the MTES containing all terms & conditions.
6. MTES will provide facilities to the contractor as per Annexure III. The contractor has to bring additional equipments or utensils for cooking as per requirement at his own cost. However that shall not hamper the area atmosphere, movement space etc. in the canteen.
7. The MTES will provide items of electrical equipment and furniture incorporated in Annexure III. The contractor will take charge of the said furniture and equipment on satisfying himself that the said items included in Annexure III are in best working conditions, and in the best state of repair. The Contractor will also pass a receipt in writing acknowledging possession of the said items of equipment and furniture. Receipt in writing of taking possession of these items will mean that he has satisfied himself on the best state of repair and working condition of all these items. (would be listed later on with the successful contractor).
8. It will be the sole responsibility of contractor to maintain the said items in the best working condition and in the best state of .repair and that he shall handover the said items back in working conditions to the owners upon termination of the



contract.

9. If the said items are lost, misplaced *and / or* if the said items of furniture and equipment are not in the best state of working condition and repair, the MTES shall have the right to get the same replaced *and / or* repaired at the discretion of the MTES, entirely at the cost and risk of the contractor. The statement of loss, damages, suffered *and / or* costs etc. incurred by the MTES for this shall be final & conclusive.
10. The contractors shall be responsible to comply with the provisions of Contract Labour Act along with other applicable laws.
11. Utensils, vessels, porcelains, cutlery and all other items used for cooking, storing and serving will be subject to inspection by the MTES or by any authorized representative *and / or* representatives of the MTES and the employees of the MTES. All these items of utensils etc. will be washed in boiling water before any use thereof so as to maintain the highest standards of hygiene in kitchen, pantry and canteen hall.
12. If the contractor fails to abide by *and / or* to run and maintain in the conditions of hygiene and cleanliness as stated in the above mentioned condition *and / or* fails to follow other stipulations and conditions of this contract, the MTES shall be entitled to terminate the said contract by a 15 days' notice in writing stating clearly reasons for such termination.
13. Responsible person shall always be present at all reasonable times, designated as Manager, who will for all purposes represent the contractor and the instructions issued to such representative Manager will be deemed to have been issued to the contractor and written communications handed over to the said manager shall be deemed to have been given to the contractor.
14. All disputes and differences of any kind whatever arising out of and in connection with this contract or the running of the canteen whether before or after the determination abandonment or breach of the contract shall be referred to committee appointed by the MTES who shall give the decision in writing. Such decision of the Committee shall be final and binding on the parties to the



contract and without appeal.

15. The contract can only be terminated with one month's notice by MTES only without assigning any reason.
16. Contractor shall arrange for cutlery, crockery, labour, utensils and other ancillary items that may be additionally required to give proper service for running the canteen as per the contract requirements.
17. The contractor shall deposit (expected deposit is minimum *Rs.50,000/-* Rs. Fifty thousand only) with the MTES during the period of the contract for due performance of the contract. The MTES will have a right to forfeit the said security deposit in case of breach of contract by the contractor of any of the terms and conditions agreed to herein above & to recover any loss damages caused to the MTES & to proceed separately for the balance amount due. The contractor will ensure that police verification of all his staff members has been done and details along with the copy of police verification are handed over to Security Department of the MTES for preparation of temporary pass .

DRAFT



PART -II PRICE BID

Sr. No.	Description	Amount
01	Deposit	
02	Monthly Rental	

NAME OF THE PROPRIETOR & SIGNATURE

DRAFT